Egyptian Theatre
135 N. 2nd Street – DeKalb, IL 60115
www.egyptiantheatre.org | 815-758-1215

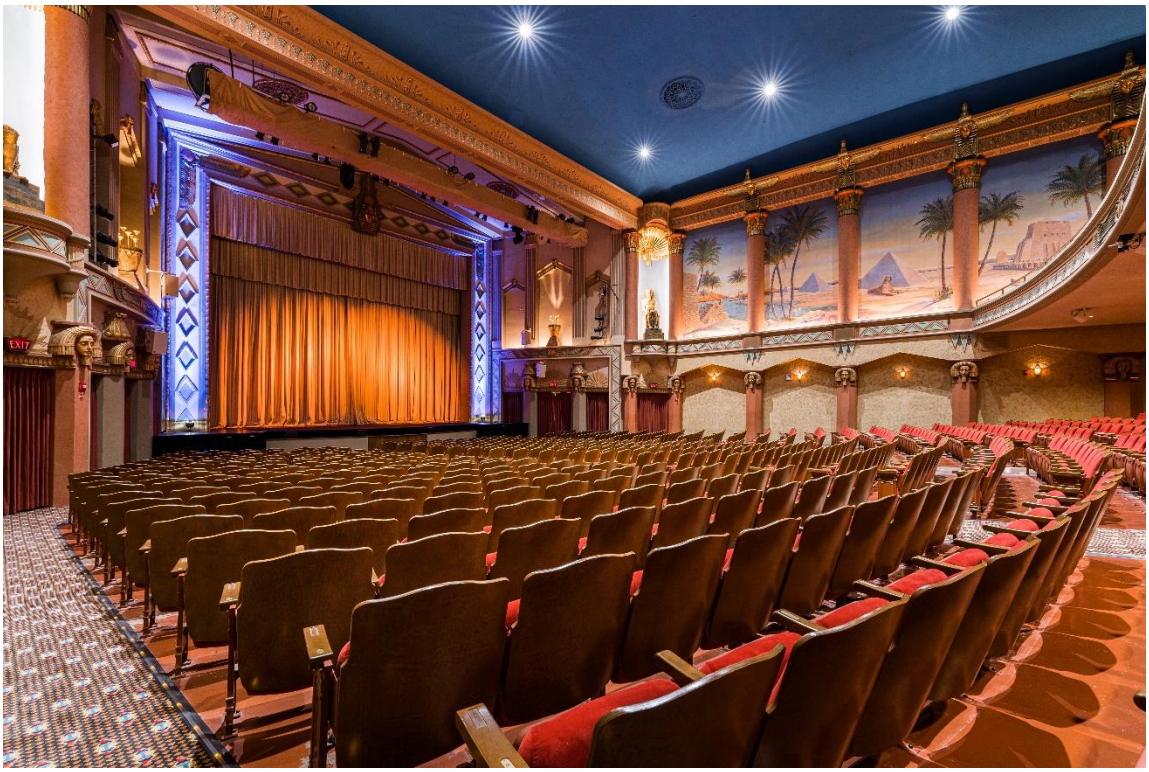
Wedding Rental Information

The Egyptian Theatre is DeKalb County's most unique wedding venue and one of a kind. With 95 years of history, it is the perfect setting for your special day with family and friends.

Outside, our marquee announces to the world your special day. As your guests pass underneath through the glass doors into the main lobby, they find the original mosaic multicolored tiled floor underfoot and the towering ceiling 40 feet above. Eight towering pillars with adorned cornices of golden lotus blossoms and palm leaves decorate the plaster walls where your friends and family will join you on your special day. This stately hall is elegant and is the perfect location to be surrounded by family and friends as you begin your life as a married couple.

The auditorium opens up into an even larger space with incredible detail depicting an outdoor courtyard in Egypt with a blue sky above complete with twinkling stars.

This is 1 of only 7 Egyptian Theatre's remaining in the United States and the only one east of the Rocky Mountains. The historic Egyptian Theatre provides you with a stunning backdrop for your special day.



Ceremony Only

Ceremony only rentals include 1 hour rehearsal and 4 hours day of ceremony for setup and ceremony. Ceremony rentals include use of dressing rooms for wedding party to get ready in. Rental includes our Venue Technician to run all of your audio and lighting needs as well as our Event Services Director to help coordinate and make your special day run smoothly.

Spaces available:
Lobby (maximum seating of 110)
Auditorium (maximum seating of 1,400)

Rental fee:
Monday-Thursday - $1,500
Friday-Sunday - $2,500

*Additional hours billed at $150/hr

Reception Only

Reception only rentals include 8 hours day of event that includes all set-up, reception, and clean-up. Rental includes our Venue Technician to run all of your audio and lighting needs as well as our Event Services Director to help coordinate and make your special day run smoothly.

Spaces available:
Lobby (maximum table seating of 75)
Stage (maximum table seating of 150)

Rental fee:
Monday-Thursday - $3,000
Friday-Sunday - $4,000

*Additional hours billed at $150/hr

Ceremony & Reception Package

Package includes 12 hours day of event that includes all set-up, ceremony, reception, and clean-up. Package also includes 1 hour rehearsal to be scheduled with theatre. Rental includes our Venue Technician to run all of your audio and lighting needs as well as our Event Services Director to help coordinate and make your special day run smoothly.

Rental fee:
Monday-Thursday - $4,000
Friday-Sunday - $5,000

*Additional hours billed at $150/hr

Starring Role Add-on

Additional $500 to any rental.
Includes one hour for save-the-date photos with a custom message on the marquee.
Includes personalized plaque in an armrest of a theatre seat to commemorate your special day.

Deposit

25% deposit due to hold date.
25% due 60 days prior to event.
Remaining balance due 14 days prior to event.
*All payments once made are nonrefundable.

All rentals include

Custom message on theatre marquee for your event
Excellent photo opportunities
Free parking in Downtown DeKalb
Use of dressing rooms with vanity mirrors and private restrooms for wedding party to get ready in
Access to theatre restrooms for guests
Wi-Fi access throughout building
Dynamic theatre lighting system
State-of-the-art sound system with wireless microphones
Our Venue Technician to run your audio and lighting needs
Our Event Services Director to help coordinate and make your special day run smoothly

Access to theatre tables and chairs
16 – 8' x 30" banquet tables
3 – 6' x 30" tables
12 – 6' x 18" tables
3 – Card tables
6 – 5' round tables
19 – 30" round cocktail tables (available at seating and standing height)
150 – padded black banquet chairs

Additional tables and chairs available for rent – ask for quote
*All additional tables and chairs must be ordered through the Theatre.

Tablecloths
Standard venue tablecloths are black - $10/tablecloth laundry fee
Many other colors available for rent – ask for quote

Any and all additional rental items incur a $75 delivery/pickup/setup fee regardless of quantity.

Alcohol

All alcohol within the building must be provided by the Egyptian Theatre per our liquor license.
Bar package pricing provided on the next page.
Any outside alcohol is illegal and will be confiscated.

Bar Packages

Bar service for all events is done from our gorgeous art-deco concession stand in our lobby.

Bar service includes a total of 5 hours of service
(Example: 1 hour cocktail hour and 4 hours during reception)

Standard Offerings
Captain Morgan, Jose Cuervo, Bacardi, Tito's, Jack Daniels, Bombay, Disaronno
Bud Light, Michelob Ultra, Blue Moon, Local craft beers
Cabernet, Sauvignon blanc, Moscato
Coke, Diet Coke, Sprite, Raspberry Tea
Fruit Juices and Water
For the safety of guests, no glass is used for bar service.

Modifications or upgrades to bar package available for additional cost;
must be made at least 60 days prior to event.

Pricing Options
Cash Bar – Guests pay individually
Hosted Bar – Host pays tab

Menu pricing
- Soda/Juice - $3.00
- Beer (domestic) - $6.00
- Beer (craft/import) - $8.00
- Wine - $7.00
- Cocktail - $8.00
- Frozen drink – Non-alcoholic $6.00 / Alcoholic $12.00
- *All pricing subject to change. All pricing includes sales tax.*

Applied to all bar options
- $35 / bartender per hour (one bartender per 75 guests required).
- 20% service charge added to total bar tab paid by renter.
- Sales tax included in all pricing options.
- Gratuity is not included in pricing.

Additional Options

Champagne Toast – ask for quote
- Champagne toast for all guests 21 and older poured in plastic champagne flutes.

Wedding Party Pub – add $35 per hour for bartender
- Use of the second-floor private bar available up to two hours prior to the ceremony for the wedding party only. Bartender provided during booked time. Speaker system available for music and TV available for streaming.

Dressing Room Mimosa Bar – add $20 / person (minimum 4 people)
- Mimosas and plastic champagne flutes provided along with exclusive Egyptian Theatre chocolates from The Confectionary.

Drink Stations

All receptions include a water station at the bar.

Drink stations can be provided for your guests before a ceremony, during a cocktail hour, or during dinner. Drink station add-ons are billed by the gallon. One gallon provides roughly 10 servings. Setup includes cups and appropriate fixings for beverage type.

Lemonade $10.00 / gallon
Iced Tea (Raspberry or Unsweet) $10.00 / gallon
Coffee (Regular or Decaf) $15.00 / gallon

Catering

You must use one of our approved vendors. If your desired vendor is not currently on our list, they can contact us to complete the process of being approved. You will coordinate your menu with and pay the caterer directly.

Approved Vendors

Currently in progress. At this time, we will work with contracted weddings to use their preferred vendor.