



Job Description: Barback (Part Time, As Needed)

Updated: 8-8-23

SUMMARY: The Egyptian Theatre in DeKalb, Illinois, seeks an energetic and hard-working part time Barback. This position will help the Egyptian Theatre provide a memorable visit for our patrons by providing exceptional hospitality and customer service.

The Egyptian Theatre hosts over 150 events a year welcoming over 42,000 patrons. There are two concession stands in the building with a total of six serving stations for patrons. The concession stand is open for nearly every event and features popcorn, candy, soda, bottled drinks, beer, wine, simple cocktails, and frozen drinks.

Essential Duties and Responsibilities:

- Provide essential support for bartenders at events by:
 - Keeping a well-stocked bar with an adequate supply of liquor, beer, wine, mixers, ice, napkins, straws, cups, and other accessories
 - Cleaning the bar, and work area to maintain a sanitary and food safe environment
 - Operating the popcorn machine and fulfilling orders
 - Preparing other simple food items that may be added to the menu
- Read and follow instructions for food preparation
- Changing out beer kegs, soda syrup, and popcorn oil as needed
- Simple troubleshooting of food service equipment that may malfunction during service
- Removing and disposing of trash and recycling throughout the food service areas
- Help keep the bar and food service areas organized and streamlined
- Keeping calm and safe while working at a very fast pace
- Providing a positive and friendly guest experience for every patron
- Complying with all food and beverage regulations
- Other duties as assigned.

Schedule:

Part-time, hourly; hours vary and include afternoons, evenings, and weekends. Hours are event dependent. Barbacks will sign up for shifts and have the ability to set their own schedule; a minimum number of shifts is expected each month. Available hours can vary greatly from week-to-week and month-to-month.

There are multiple people in this role.

This position will report to the Event Services Director.

Requirements:

- Food Handler certified through the State of Illinois
- Minimum age of 18 years old.
- Be capable of lifting 50 lbs. or more.
- Comfortable working in large crowds and noisy environments.
- Ability to be on your feet for several hours.
- Have basic math skills.

Desired Qualities:

- Previous experience in the restaurant or bar industry.
- Basic knowledge of beer, wine, and liquors.
- Be able to handle a high stress service environment.
- Work quickly but safely.
- Demonstrates efficient time management and prioritizes workload.
- Strong communication skills.
- Sets and meets high standards.
- Maintain good general health, fitness, and hygiene.
- Positive and respectful attitude.
- Ability to work independently and collaboratively in a team.

Compensation:

- Hourly Rate: \$15.00

Submit completed job application to Brandon Pugh, Event Services Director via email: brandon@egyptiantheatre.org OR by mail to: 135 N. 2nd Street, DeKalb, IL 60115